

## 2.3 ELIGIBILITY

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The Julia Farr Housing Association provides accommodation for people living with or without disability, and who may or may not be marginalised, as per the Association's By-Laws:

### **1. Tenant Eligibility Criteria**

To be eligible as a tenant (Principal Registrant) in housing accommodation provided by the Association, a person must meet the Desired Tenant Profile of the specific dwelling. The profile may include:

- 1.1.1. a person who lives with disability and receives a high level of personal support and is referred by Disability Services from the Supported Accommodation Waiting List;
- 1.1.2. a person who lives with disability and who is an appropriate match for the access features of a dwelling;
- 1.1.3. a marginalised person who is on a very low, or low income

1.1.4. a non-marginalised person on low or moderate income who has the capacity to positively contribute to the neighbourhood;

1.1.5. other persons as agreed.

## 2.4 TENANT SELECTION AND ENDURING SUITABILITY

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The Julia Farr Housing Association has an established process for allocating eligible tenants to available dwellings.

### **1. Tenant selection and enduring suitability**

1.2. The Association will use the Community Housing Customer Register to create a suitable shortlist for tenant selection for dwellings prescribed by Housing SA, eligibility criteria.

1.3. When creating a shortlist the Association will consider the Tenant Eligibility Criteria and the location/physical characteristics of the vacant property.

1.4. The Association will allocate housing on the basis of category of need, i.e. amongst a shortlist of suitable Registrants the Association will select the Registrant assessed as most in need.

1.5. The Association will adhere to the principles and procedures outlined in the Community Housing Registration Management Policy for tenant selection processes for dwellings prescribed by Housing SA eligibility criteria.<sup>1</sup> The Julia Farr Housing Association Property Officer will assess the suitability and need

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<sup>1</sup> refer to the Community Housing Eligibility Policy, available on the state government's community housing website <http://www.communityhousing.sa.gov.au> or by calling Community Partnerships on phone 1300 700 561.

of the Registrant Household taking the following matters into account:

- the values and principles of the Julia Farr Housing Association;
- the requirement that the prospective Principal Registrant meets the Tenant Eligibility Criteria;
- the fit and appropriateness of the Registrant Household in relation to the desired tenant profile;
- the appropriateness of the accommodation to facilitate any clinical and behavioural requirements of the Registrant Household;
- the capacity for any member of the Registrant Household to contribute positively to the living environment and not cause or permit an interference with the reasonable peace, comfort or privacy of another person who resides within or in the immediate vicinity of the premises.

1.6. Where the Property Officer considers that two or more Registrants have equal needs and suitability for a vacancy for dwellings prescribed by Housing SA eligibility criteria, the property will be offered to the Registrant whose application is dated earliest on the Community Housing Customer Register or any Disability SA wait list preceding Community Housing Customer Register.

1.7. The Association will re-assess a Registrant's eligibility at the point of housing offer.

1.8. The selection of tenants for a vacant property shall be the responsibility of the Julia Farr Housing Association.

1.9. All decisions in relation to eligibility assessment, determination of category of need, and allocation will be clearly documented.

## 2.5 COMMUNITY HOUSING CUSTOMER REGISTER AND THE SUPPORTED ACCOMMODATION WAITING LIST

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- Potential tenants need to be registered on the Community Housing Customer Register to be considered for a dwelling. The register provides a single point of registration and eligibility assessment for all registrations made to non-government organisations for community housing.
- Potential tenants can complete a registration of interest form available through our office.
- People living with disability who require a personal support funding package from government may also need to register through the government's Supported Accommodation Waiting List. This is a separate process managed via government and candidates will need to discuss this with their Disability Services coordinator.